

DRIVER

JOB TITLE: Driver

GRADE: 6

JOB CODE: 6003

DATE: 11/8/95

GENERAL FUNCTION: General Function: Under appropriate supervision operates a vehicle to transport bulk meals to site(s). May also be required to transport clients to agency functions, clinics, day care or as agency requires.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

Provides delivery of meals to specific site(s) in bulk containers.

Responsible for vehicle safety, product safety, occupant safety and timely deliverance of both food and clients to destination.

Lift, load and unload bulk containers and deliver to site(s) in a reasonable and timely manner for preparation and distribution to clients.

Transport clients to specific agencies for clinics, day care or special events.

SUPERVISION RECEIVED: Close supervision of simple, routine duties to ensure completion; or tasks are so highly routine that they may simply require following standardized instructions without continuous direct supervisory observation.

SUPERVISION EXERCISED: No supervisory responsibility required.

JOB SPECIFICATIONS:

Knowledge and Abilities:

Must exercise good judgment in highway safety and vehicle performance.

Must possess a valid Kentucky drivers license and maintain a safe driving record.

Able to read, write, perform simple record keeping, and follow written and verbal instructions.

Minimum Education, Training, and Experience Requirements: High school graduate or GED.

The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description.